

# Pecyn Dogfennau



Mark James LLM, DPA, DCA  
Prif Weithredwr,  
Chief Executive,  
Neuadd y Sir, Caerfyrddin. SA31 1JP  
County Hall, Carmarthen. SA31 1JP

**DYDD LLUN, 17 AWST 2015**

**AT: HOLL AELODAU'R IS-BWYLLGOR TRWYDDEDU A**

**YR WYF DRWY HYN YN EICH GALW I FYNYCHU CYFARFOD O'R IS-BWYLLGOR TRWYDDEDU A A GYNHELIR YN CHAMBER, COUNTY HALL, CARMARTHEN AM 9.15 AM, DYDD MERCHER, 26AIN AWST, 2015 ER MWYN CYFLAWNI'R MATERION A AMLINELLIR AR YR AGENDA SYDD YNGHLWM**

*Mark James*

**PRIF WEITHREDWR**



**AILGYLCHWCH OS GWELWCH YN DDA**

<b>Swyddog Democrataidd:</b>	<b>Michelle Evans Thomas</b>
<b>Ffôn (Ilinell uniongyrchol):</b>	<b>01267 224470</b>
<b>Ffacs:</b>	<b>(01267) 224911</b>
<b>E-bost:</b>	<b>MEEvansThomas@sirgar.gov.uk</b>
<b>Cyf:</b>	<b>AD016-001</b>

# AELODAETH Y PWYLLGOR

Grŵp Plaid Cymru

Cyng. Jeff Thomas

Cyng. Elwyn Williams

Grŵp Annibynnol

Grŵp Llafur

Cyng. Penny Edwards

Cyng. Kim Thomas

Pobl yn Gyntaf/People First

Annibynnol heb gysylltiad

# AGENDA

1. DATGELU BUDDIANNAU PERSONOL.

2. GOHIRIO'R CYFARFOD A'I AILALW YN GLANRANNELL PARK GROUNDS, CRUGYBAR, LLANWRDA, SA19 8SA AM 10:15 A.M. ER MWYN YMGYMRD AG ARCHWILIAD SAFLE MEWN CYSYLLTIAD A'R CAIS TRWYDDEDU CANLYNOL:- <P>CAIS AM DRWYDDED SAFLE – GLANRANNELL PARK GROUNDS, CRUGYBAR, LLANWRDA, SA19 8SA.

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AR ÔL YMWELD Â'R SAFLE UCHOD, BYDD Y CYFARFOD YN CAEL EI OHIRIO AC YN AILYMGYNNULL YN Y SIAMBR, NEUADD Y SIR, CAERFYRDDIN AM 11.30 A.M. ER MWYN YSTYRIED UNRHYW SYLWADAU A PHENDERFYNU'R CAIS TRWYDDEDU UCHOD .

3. PENDERFYNU AR Y CAIS TRWYDDEDU A NODIR YN EITEM 2 UCHOD

NODER:

ER MAI BRAS AMCAN YW'R AMSERAU A NODIR UCHOD, CADARNHEIR DRWY HYN NA FYDD Y DRAFODAETH AR Y MATERION YN CYCHWYN CYN YR AMSERAU HYNNY.

Mae'r dudalen hon yn wag yn fwriadol

# EITEM RHIF 2 AR YR AGENDA

Eitem Rhif 2

## YR IS-BWYLLGOR TRWYDDEDU

26/08/2015

### PWNC A PHWRPAS

### Cais am Drwydded Safle

Glanrannell Park Grounds, Crugybar, Llanwrda, SA19 8SA.

#### Y PENDERFYNIADAU ALLWEDDOL SYDD EU HANGEN:

Bod yr Is-bwyllgor yn ystyried y cais a'r holl sylwadau a thystiolaeth a gyflwynwyd ac yn cymryd sylw o Bolisi Trwyddedu yr Awdurdod a'r Cyfarwyddyd Cenedlaethol.

#### Y RHESYMAU:

1) Mae'n ofynnol i'r Pwyllgor hyrwyddo'r amcanion trwyddedu sef: -

- Atal Troseddau ac Anhrefn.
- Diogelu'r Cyhoedd.
- Atal Niwsans Cyhoeddus.
- Amddiffyn Plant rhag Niwed.

Ymgynghorwyd â'r Pwyllgor Craffu perthnasol	Amherthnasol
Angen i'r Bwrdd Gweithredol wneud penderfyniad	Amherthnasol
Angen i'r Cyngor wneud penderfyniad	Amherthnasol

YR AELOD O'R BWRDD GWEITHREDOL SY'N GYFRIFOL AM Y PORTFFOLIO:- Y Cynghorydd T.J. Jones (Diogelu'r Cyhoedd a'r Amgylchedd)

Y Gyfarwyddiaeth: Cymunedau

Enw Pennaeth y Gwasanaeth

Mr Robin Staines

Awdur yr adroddiad

Swydd:

Pennaeth Tai a Diogelu'r  
Cyhoedd

Swyddog Trwyddedu

Kirsten Smith

Rhif Ffôn: 01267 228960

Cyfeiriad E-bost:

[rstaines@sirgar.gov.uk](mailto:rstaines@sirgar.gov.uk)

Rhif ffon: 01267 228801

[ksmith@sirgar.gov.uk](mailto:ksmith@sirgar.gov.uk)



**EXECUTIVE SUMMARY**  
**Licensing Sub Committee 26/08/2015**

**SUBJECT**

**Application for the Grant of a Premises Licence.**  
**Glanrannell Park Grounds, Crugybar, Llanwrda SA19 8SA.**

To consider an application from The Big Cwtch Ltd for a premises licence for an annual event in respect of the above premises.

To permit:-

Supply of Alcohol:- Saturday 11:00-23:30.

Regulated Entertainment :- Saturday 11:00-23:59

Late Night Refreshment :- Saturday 23:00-23:59

Opening Hours:- Saturday 10:00 to Sunday 14:00

A copy of the original application is attached as Appendix **A**.

The Licensing Authority has made representations, which have been agreed by the applicant. These are attached as Appendix **B**.

Dyfed Powys Police have made representations which have been amended and agreed with the applicant. These are attached as Appendix **C**.

Public Health Services have made representations, which have been agreed by the applicant. These are attached as Appendix **D**.

Other persons have made representations. These are attached as Appendix **E**.

The remaining Responsible Authorities have not made representations in respect of the application.

**DETAILED REPORT ATTACHED ?**

**NO**



## IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: **Mr Robin Staines**

Head of Housing and Public Protection

Policy and Crime & Disorder	Legal	Finance	ICT	Risk Management Issues	Organisational Development	Physical Assets
<b>N/A</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>

## CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: **Mr Robin Staines**

Head of Housing and Public Protection

**1. Local Member(s):**

**No local member involvement and therefore no consultation necessary.**

**2. Community / Town Council:**

**No Community / Town Council involvement and therefore no consultation necessary.**

**3. Relevant Partners:**

**The Responsible Authorities have been consulted regarding the application.**

**4. Staff Side Representatives and other Organisations:**

**There are no other organisations involved and therefore no consultation necessary.**

**Section 100D Local Government Act, 1972 – Access to Information  
List of Background Papers used in the preparation of this report:**

**THESE ARE DETAILED BELOW**

Title of Document	File Ref No.	Locations that the papers are available for public inspection
Application Form and File Contents.	Glanrannell Park, Crugybar, Llanwrda, SA19 8SA	Licensing Section, 3 Spilman Street, Carmarthen
Licensing Policy		Licensing Section, 3 Spilman Street, Carmarthen
National Guidance		Licensing Section, 3 Spilman Street, Carmarthen



Mae'r dudalen hon yn wag yn fwriadol





**Application for a premises licence to be granted under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We The Big Cwtch Ltd  
 (Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

**Part 1 – Premises Details**

Postal address of premises or, if none, ordnance survey map reference or description <b>Glanrannell Park Grounds,        c/o Glanrannell Park House        Crugybar</b>			
<b>Post town</b>	Llanwrda	<b>Postcode</b>	SA19 8SA
Telephone number at premises (if any)			
Non-domestic rateable value of premises		£0	

**Part 2 - Applicant Details**

Please state whether you are applying for a premises licence as

**Please tick as appropriate**

- a) an individual or individuals \*  please complete section (A)
- b) a person other than an individual \*
  - i. as a limited company  please complete section (B)
  - ii. as a partnership  please complete section (B)
  - iii. as an unincorporated association or  please complete section (B)

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- iv. other (for example a statutory corporation)  please complete section (B)
- c) a recognised club  please complete section (B)
- d) a charity  please complete section (B)
- e) the proprietor of an educational establishment  please complete section (B)
- f) a health service body  please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales  please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England  please complete section (B)
- h) the chief officer of police of a police force in England and Wales  please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm:

**Please tick yes**

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a statutory function or
- a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS** (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
<b>Surname</b>			<b>First names</b>		
I am 18 years old or over				<input type="checkbox"/> Please tick yes	
Current postal address if different from premises address					
Post town				Postcode	
<b>Daytime contact telephone number</b>					
<b>E-mail address (optional)</b>					

**SECOND INDIVIDUAL APPLICANT (if applicable)**

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
<b>Surname</b>			<b>First names</b>		
I am 18 years old or over				<input type="checkbox"/>	Please tick yes
Current postal address if different from premises address					
Post town				Postcode	
<b>Daytime contact telephone number</b>					
<b>E-mail address (optional)</b>					

**(B) OTHER APPLICANTS**

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

<b>Name</b> The Big Cwtch Ltd
<b>Address</b> Glanrannell Park Crugybar Llanwrda SA19 8SA
<b>Registered number (where applicable)</b> 9547071
<b>Description of applicant (for example, partnership, company, unincorporated association etc.)</b> Incorporated company
<b>Telephone number (if any)</b>
<b>E-mail address (optional)</b>

A4

### Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
1	0	09 20 15

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1)  
 The full details of the layout of the event (known as The Big Cwtch Summer Charity Party) is attached. In summary, the grounds of Glanrannell Park (circa 15 acres) will be divided into various areas including a dedicated car park and disabled parking, caravan and campervan park, campsite and reception, enquiries and box office area. All areas will be well marked and marshalled. The sale of alcohol and the performance of live music will only take place within the area marked on the plan, however the organisers will ensure there will be an area designated for family activities where alcohol will not be available.

Having successfully run this event in 2014 (under 2 x TENs) The Big Cwtch Ltd is well placed to run a safe and enjoyable event whilst upholding the 4 licensing objectives. The specific details will be available in The Big Cwtch Management Plan.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

#### Provision of regulated entertainment

Please tick any that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

A

<b>Plays</b> Standard days and timings (please read guidance note 6)			<b><u>Will the performance of a play take place indoors or outdoors or both – please tick</u></b> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b><u>Please give further details here</u></b> (please read guidance note 3)		
Mon					
Tue					
Wed			<b><u>State any seasonal variations for performing plays</u></b> (please read guidance note 4)		
Thur					
Fri					
Sat			<b><u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)		
Sun					

A6

B

<b>Films</b> Standard days and timings (please read guidance note 6)			<b>Will the exhibition of films take place indoors or outdoors or both – please tick</b> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 3)		
Mon					
Tue					
Wed			<b>State any seasonal variations for the exhibition of films</b> (please read guidance note 4)		
Thur					
Fri			<b>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</b> (please read guidance note 5)		
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 6)			<u>Please give further details</u> (please read guidance note 3)	
Day	Start	Finish		
Mon			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 4)	
Tue				
Wed				<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 5)
Thur				
Fri				
Sat				
Sun				

A8

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon				<u>Please give further details here</u> (please read guidance note 3)	
Tue			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 4)		
Wed			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Thur					
Fri					
Sat					
Sun					



<b>Live music</b> Standard days and timings (please read guidance note 6)			<b><u>Will the performance of live music take place indoors or outdoors or both – please tick</u></b> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<b><u>Please give further details here</u></b> (please read guidance note 3) Stages will be provided within marquees, the location of which will be dictated by ticket sales, weather and consideration of neighbours. The event is only to take place annually as a 1-day Music and Food Festival, normally taking place on the 2 <sup>nd</sup> weekend of September. (Being 12 <sup>th</sup> Sep in 2015). The marquees, stages, PAs, power etc will all be provided, erected, run and removed by professional contractors. The licenced area is marked on the plan.		
Mon					
Tue					
Wed				<b><u>State any seasonal variations for the performance of live music</u></b> (please read guidance note 4)	
Thur					
Fri				<b><u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)	
Sat	1100	2359			
Sun					

A10

F

<b>Recorded music</b> Standard days and timings (please read guidance note 6)			<b><u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u></b> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<b><u>Please give further details here</u></b> (please read guidance note 3) Recorded music may be played on stages as detailed in box E above only between music sets or when or if a technical problem may require background music whilst resolution takes place eg A band has a piece of equipment that needs replacing. Only under extreme circumstances will any recorded music be played.		
Mon					
Tue			<b><u>State any seasonal variations for the playing of recorded music</u></b> (please read guidance note 4)		
Wed					
Thur			<b><u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)		
Fri					
Sat	1100	2359			
Sun					

Performances of dance Standard days and timings (please read guidance note 6)			<b><u>Will the performance of dance take place indoors or outdoors or both – please tick</u></b> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<b><u>Please give further details here</u></b> (please read guidance note 3)		
Tue					
Wed			<b><u>State any seasonal variations for the performance of dance</u></b> (please read guidance note 4)		
Thur					
Fri			<b><u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)		
Sat					
Sun					

A12

H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<b><u>Will this entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<b><u>Please give further details here</u></b> (please read guidance note 3)		
Wed					
Thur			<b><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u></b> (please read guidance note 4)		
Fri					
Sat			<b><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)		
Sun					

<b>Late night refreshment</b> Standard days and timings (please read guidance note 6)			<b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</b> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 3) A number of Street Food Traders will be selling a variety of hot and cold foods. The names of all traders will be passed to the relevant authorities to ensure they hold the correct licences etc. A limited number of traders will be open on the Sunday morning to cater for breakfast needs of campers. The licensed area is marked on the plan.		
Mon			<b>State any seasonal variations for the provision of late night refreshment</b> (please read guidance note 4)		
Tue					
Wed					
Thur					
Fri			<b>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</b> (please read guidance note 5)		
Sat	2300	2359			
Sun					

A14

J

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 6)			<b>Will the supply of alcohol be for consumption – please tick</b> (please read guidance note 7)	On the premises	<input checked="" type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 4)		
Mon					
Tue					
Wed					
Thur					
Fri					
Sat	1100	2330			
Sun					
			<b>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 5)		

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor:

Name Maj (Retd) David Drinkall	
Address Glanrannell Park Crugybar Llanwrda	
Postcode	SA19 8SA
Personal licence number (if known)	
Issuing licensing authority (if known)	

K

ALS

**Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8).**

None.

L

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 6)			<b>State any seasonal variations</b> (please read guidance note 4) Please note the licensed activities will take place as per stated in boxes E, F, I and J, however, those members of the public that hold camping, caravan or campervan tickets will be able to remain 'on-site' after the entertainment has concluded. Those not holding overnight tickets will be expected to vacate the site no later than 0100hrs on the Sunday morning. Although the members of the public are expected to be extremely well behaved (as per 2014) The Big Cwtch Summer Party has employed the services of a professional security company with SIA qualified staff. Those with overnight tickets will be expected to vacate the site no later than 1400hrs on the Sunday.
Day	Start	Finish	
Mon			<b>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</b> (please read guidance note 5)
Tue			
Wed			
Thur			
Fri			
Sat	1000	2400	
Sun	0000	1400	

**M Describe the steps you intend to take to promote the four licensing objectives:**

**a) General – all four licensing objectives (b, c, d and e) (please read guidance note 9)**

The overall responsibility for the promoting of all four licensing objectives will be the Site Manager Maj (Retd) David Drinkall. Various tasks and teams will run the various activities on site, but the overall event will be the responsibility of the Site Manager who reserves the right to stop the event. All staff, employed, volunteers, contractors, bands and vendors accept such and this forms part of the contract. The site will have a traffic marshalls, reception, box office, stewards, 1<sup>st</sup> Aid and security staff. The event will have a tested and robust radio network with well rehearsed emergency and incident protocols. All staff will be reminded of the four licensing objectives and will be under instruction to act in a manner to support such.

**b) The prevention of crime and disorder**

The site will have a traffic marshalls, reception, box office, stewards and security staff. The event will have a tested and robust radio network with well rehearsed emergency and incident protocols. There will be no tolerance to any disorder and staff will adhere to a strict set of protocols to ensure members of the public do not become disorderly, or if they do, that the security staff are alerted immediately.

**c) Public safety**

The site will have a traffic marshalls, reception, box office, stewards and security staff. The event will have a tested and robust radio network with well rehearsed emergency and incident protocols. There will be no tolerance to any disorder and staff will adhere to a strict set of protocols to ensure members of the public do not become disorderly, or if they do, that the security staff are alerted immediately.

All technical infrastructure within the site will be erected, operated and run by contractors. All traders and contractors will be required to produce certificates of compliance as well as insurance documents and Risk Assessments. A well rehearsed track-plan ensures that there will be minimal areas where vehicles and pedestrians will co-occupy. Good signage, 1<sup>st</sup> Aid and fire fighting apparatus will be in place.

**d) The prevention of public nuisance**

The site will have a traffic marshalls, reception, box office, stewards and security staff. The event will have a tested and robust radio network with well rehearsed emergency and incident protocols. There will be no tolerance to any disorder and staff will adhere to a strict set of protocols to ensure members of the public do not become disorderly, or if they do, that the security staff are alerted immediately.

The immediate neighbours will be issued with an incident reporting telephone number which will ensure that any incident can be reported almost immediately and therefore action can be taken by security staff within minutes. A dedicated quick response vehicle (Quad) will be allocated at available at all times.

**e) The protection of children from harm**

The site will have a traffic marshalls, reception, box office, stewards and security staff. The event will have a tested and robust radio network with well rehearsed emergency and incident protocols. There will be no tolerance to any disorder and staff will adhere to a strict set of protocols to ensure members of the public do not become disorderly, or if they do, that the security staff are alerted immediately.

The site will be well marked with a dedicated family area - The Walled Garden. There will be a designated member of staff that will be responsible for Child Safety and all staff will be briefed on such. Consumption of alcohol by minors will be strictly forbidden.



**Checklist:**

A17


Please tick to indicate agreement

- I have made or enclosed payment of the fee. ✓
- I have enclosed the plan of the premises. ✓
- I have sent copies of this application and the plan to responsible authorities and others where applicable. ✓
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable. ✓
- I understand that I must now advertise my application. ✓
- I understand that if I do not comply with the above requirements my application will be rejected. ✓

**IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.**

**Part 4 – Signatures** (please read guidance note 10)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 11). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	3 <sup>rd</sup> July 2015
Capacity	Director, The Big Cwtch Ltd

For joint applications, signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent (please read guidance note 12). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)

Maj (Retd) David Drinkall  
Glanrannell Park House  
Crugybar

Post town Llanwrda

Postcode SA19 8SA

Telephone number (if any)

If you would prefer us to correspond with you by e-mail, your e-mail address (optional)  
david.drinkall@btinternet.com

Consent of individual to being specified as premises supervisor

David Drinkall

I  
*[full name of prospective premises supervisor]*

of

Glanrannell Park House  
Crugybar  
Llanwrda  
SA19 8SA

*[home address of prospective premises supervisor]*

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

Premises Licence

*[type of application]*

by

The Big Cwtch Ltd

*[name of applicant]*

relating to a premises licence

*[number of existing licence, if any]*

for

Glanrannell Park  
Crugybar  
Llanwrda  
SA19 8SA

*[name and address of premises to which the application relates]*

A19

and any premises licence to be granted or varied in respect of this application made by

The Big Cwtch Ltd

*[name of applicant]*

concerning the supply of alcohol at

Glanrannell Park  
Crugybar  
Llanwrda  
SA19 8SA

*[name and address of premises to which application relates]*

I also confirm that I am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number

I am applying for a licence.

*[insert personal licence number, if any]*

Personal licence issuing authority

*[insert name and address and telephone number of personal licence issuing authority, if any]*

Signed



Maj (Retd) David Drinkall

Name (please print)

2<sup>nd</sup> July 2015

Date



# The Big Butch

A20

Scale 1:2500



### Key

-  Licensed area
-  Walled Garden

This title plan shows the general position of the boundaries; it does not show the exact line of the boundaries. Measurements scaled from this plan may not match measurements between the points on the ground. For more information see Land Registry Public Guide 7 - Title Plans.  
This official copy shows the state of the title plan on 20 July 2006 at 16:36:28. It may be subject to distortions in scale.  
Under s.67 of the Land Registration Act 2002, this copy is admissible in evidence to the same extent as the original.  
Issued on 20 July 2006.  
This title is dealt with by the District Land Registry for Wales.

Eich cyf / Your ref:

Fy nghyf / My ref:

Dyddiad / Date: 4<sup>th</sup> August 2015

Gofynner am / Please ask for:

Emyr Jones

Llinell Uniongyrchol / Direct Line: (01267) 228717

Ffacs / Fax: 01267 229141

E-bost / E-mail: publicprotection@carmarthenshire.gov.

Head of Housing and Public Protection  
Carmarthenshire County Council  
3 Spilman Street,  
Carmarthen  
SA31 1LE

Dear Sir,

**RE: Application for a Premises Licence  
The Big Cwtch, Glanrannell Park, Crugybar, Llanwrda.  
Application Date 08/07/15**

Further to the receipt of the above application, the Licensing Authority make the following representations:

a) Previous Enforcement Action / Prosecutions

There have been no previous prosecutions or formal enforcement action taken by the licensing authority in relation to these premises.

b) Complaints.

I am aware that complaints have been received by the authority in relation to an event held at these premises in 2014 and authorised under temporary event notices.

c) Responsible Authority Referrals.

The licensing authority has not received any referrals from the other responsible authorities in relation to the above premises, but has been contacted by Public Health Services in relation to the above complaints.

d) Relevant Sections of the Statutory Guidance.

The Licensing Authority believes that the following sections of the Statutory Guidance are relevant to this licence application: - Section 1 Introduction,

B2

Section 2 relating to The Licensing Objectives, Section 5 relating to Premises licences, Section 8 relating to Applications for Premises Licences and Section 10 relating to Licence Conditions.

e) Relevant Sections of the Local Licensing Policy.

The Licensing Authority believes that the following sections of Carmarthenshire's Licensing Policy are relevant to this licence application:- Section 3 Fundamental principles, Section 4 Conditions of Licence, Sections 5 – 9 relating to The Licensing Objectives and Section 11 relating to Licensing Hours.

f) Proposed Operating Schedule.

Having considered the current application and the operating schedule put forward by the applicants, the Licensing Authority believes that, if the application were granted, the wording set out in the operating schedule, is not sufficiently precise to enable it to form clear enforceable licence conditions in accordance with section 18(2)(a) of the Licensing Act .

Mr Mike Price, the Police licensing officer has requested a number of conditions in his letter of representation dated the 28<sup>th</sup> of July 2015. If the application is granted, I believe it would be appropriate to replace the statements made in the operating schedule with conditions 1- 8 requested by the Police.

Public Health services have put forward 4 licence conditions as part of their representations and have outlined the sort of information which should be included in an Event Management Plan, should the licence be granted. I have also put forward a similar set of 5 conditions (Annex1) which I believe should be attached to the premises licence if the application is granted.

I would request the opportunity to discuss these proposed conditions with the applicant and public health services before the application is determined to see if agreement can be reached regarding one set of appropriate conditions.

These representations have been prepared on the 4<sup>th</sup> of August 2015 with the benefit of viewing the original application and representations from the Police and Public Health Services.

I would be grateful if the applicant could contact me to discuss the above representations at the earliest opportunity and certainly prior to the application being referred to a Licensing Sub Committee hearing for determination.

If you require any further information or assistance, please do not hesitate to contact me.

Yours faithfully,



Mr E O R Jones  
Principal Licensing Officer

## Annex 1

## Additional Licence Conditions – Big Cwtch

1. A first draft of The Event Management plan (EMP) shall be submitted to the Licensing Authority at least eight weeks prior to the event , unless this notice period has been reduced by agreement with the Licensing Authority or Safety Advisory Group (SAG). The EMP shall include information as suggested in the 'Event Safety Guide' issued by the Health and Safety Executive (HSG195) A final version of the EMP shall be provided to the Licensing Authority and Safety Advisory Group (SAG) one week prior to the start of the event, save for minor amendments agreed in advance by the SAG.
2. The EMP shall include a detailed site plan and will be updated in conjunction with the SAG. A final version of the site plan shall be provided to the Licensing Authority and Safety Advisory Group (SAG) one week prior to the start of the event, unless this notice period has been reduced by agreement with the Licensing Authority or Safety Advisory Group (SAG).
3. The event has a total maximum capacity of 4999 persons including all ticket holders, guests, staff and performers. The event capacity shall be set out clearly in the EMP and the figure shall be agreed with the SAG at least one week prior to the event. This figure may only be amended with the approval of the SAG.
4. The licence holder shall obtain the written approval of the EMP from the Licensing Authority prior to the event. No licensable activity may take place at the premises unless the EMP has been approved in writing by the Licensing Authority.
5. The premises licence holder shall ensure that the arrangements for managing the event set out in the EMP are fully implemented and appropriate monitoring systems are in place to ensure compliance with the EMP.

**Kirsten Smith**

B4

**From:** david drinkall [ ]  
**Sent:** 05 August 2015 09:55  
**To:** Kirsten Smith  
**Subject:** Re: Premises Licence Application The Big Cwtch

Dear Kirsten,

Many thanks for your e mail. I have, this morning, spoken with Mr Emyr Jones, The Principle Licensing Officer, at length. He explained extremely carefully the whole process of progressing towards a licence as well as explaining the meanings of the representations made by Mr Aled Morgan and himself. I have also spoken with Mr Mike Price, The Police Divisional Licensing Officer, with regards to his representations.

I am content to agree with all the representations made by Mr Emyr Jones, as the Principle Licensing Officer, from Mr Aled Morgan as the Environmental Health Practitioner for the Environmental Health and Licensing Section and Mr Mike Price, as the Police Divisional Licensing Officer, and am content for the licence to be amended to reflect such. I am content that there would therefore not be a requirement for a hearing.

You should note that I am busy working on the next draft of the EMP and hope to have such with you sometime this week. I have spoken with the Fire and Rescue Service who are content to receive the Fire Risk Assessment in the next two weeks.

Many thanks, as always,

David

Maj (Retd) D Drinkall

-----Original message-----

**From :** [KSmith@carmarthenshire.gov.uk](mailto:KSmith@carmarthenshire.gov.uk)  
**Date :** 04/08/2015 - 16:24 (GMTDT)  
**To :**  
**Subject :** Premises Licence Application The Big Cwtch

Dear David

Please find attached the representation that has been submitted by Emyr Jones, Principal Licensing Officer, Licensing. If you want to ring Emyr, he will also discuss Aled's reps with you as well, as Aled is not in the office.

**Kirsten Smith**

Licensing Officer/Swyddog Trwyddedu  
Carmarthenshire County Council  
E-Mail: [KSmith@carmarthenshire.gov.uk](mailto:KSmith@carmarthenshire.gov.uk)  
Tel: (01267) 228801 or Ext: 2801  
Fax: (01267) 229141

Mae'r e-bost hwn ac unrhyw atodiadau yn gyfrinachol ac wedi'u bwriadu at ddefnydd yr unigolyn y'u cyfeiriwyd ato/ati yn unig. Os derbyniwch y neges hon trwy gamgymeriad, rhowch wybod i'r sawl a'i

Tudalen 28





**Heddlu·Police**

**DYFED-POWYS**

*Dioelgu ein Cymuned - Safeguarding our Community*

**Gorsaf yr Heddlu Rhydaman  
Ammanford Police Station**

Heol Ffowndri, Rhydaman, Sir Gaerfyrddin, SA18 2LS.  
Foundry Road, Ammanford, Carmarthenshire, SA18 2LS.

• Ffôn/Tel : **101 - Rhydaman/Ammanford**  
**01267 222020** y tu allan i ardal Dyfed-Powys  
if outside the Dyfed-Powys area

• Ffacs/Fax : **01269 591892**  
Wefan/Web : **www.dyfed-powys.police.uk**

Eich cyf. / Your ref.

Ein cyf. / Our ref.

PRG537/MP

Mike Price  
Divisional Licensing Officer

01269 590578

email [mike.price@dyfed-powys.pnn.police.uk](mailto:mike.price@dyfed-powys.pnn.police.uk)

Mr EOR Jones  
Principal Licensing Officer  
Carmarthenshire County Council  
3 Spilman Street  
Carmarthen  
SA31 1LE

Maj. (Retd) David Drinkall  
Glanrannell Park House  
Crugybar  
Llanwrda  
Carmarthenshire  
SA19 8SA

Tuesday 28<sup>th</sup> July 2015

Dear Sir,

**Re: Grant of Premises Licence – Glanrannell Park Grounds, Glanrannell Park House,  
Crugybar, Llanwrda SA19 8SA.**

**Applicant – The Big Cwtch Ltd.**

**Date completed application received – 08/07/15**

The above application is for an event on Saturday 12<sup>th</sup> September 2015, the following  
Licensing Activities are applied for.

Live Music and Recorded Music,

Saturday 11.00 to 23.59.

Supply of Alcohol on the premises only

Saturday 11.00 to 23.30.

Late Night Refreshment both on and off.

Saturday 23.00 to 23.59.

Prif Gwnstabl • **Mr. Simon Prince** • Chief Constable.

Mae Heddlu Dyfed-Powys yn croesawu gohebiaeth yn y Gymraeg neu'r Saesneg.

Dyfed-Powys Police welcomes correspondence in either Welsh or English.

Yn gysylltu gyda  
Pobl

Restors  
People



Tudalen 29



C2

With the premises open to the public.

Saturday 10.00 to 00.00.

Sunday 00.00 to 14.00

No Seasonal Variations or Non Standard Timings.

There are no Police objections in principal to the granting of the application.

With reference to the above application the Carmarthenshire Division of the Dyfed Powys Police will make the following representations.

1. No glass or glass vessels to be allowed within the licensable area. Plastic or poly carbonate glasses and bottles to be used at all times.
2. The challenge 21 scheme to be adopted at the premises with notices and posters to be clearly displayed in all bar areas. To emphasise to customers that they will be challenged if they look 21 and under.
3. No person under the age of 18 shall be employed on the premises whether paid or unpaid for the purpose of serving alcohol.
4. The applicant to use Door Supervisors/Stewards during the event.

When employed Door Supervisors must be registered with the SIA, to be on duty until the time that all members of the public have left the event.

The Licence Holder shall supply an appropriate number of Door Supervisors for the maximum occupancy figure stated in the licence and the appropriate number shall be 2 in respect of the first 100 persons and one for each additional 100 persons or part of 100 persons comprised in the maximum occupancy figure.

Door Supervisors shall not be permitted to consume intoxicating liquor or other Intoxicants during any period of duty at the event. A Door Supervisor shall report on duty in a sober condition.

The Designated Premises Supervisor or Premises Licence Holder shall nominate for each and every exit door a Door Supervisor who's duty it shall be to ensure that the exit door is opened immediately in the event of a Fire or other Emergency and if practicable no more than one door shall be designated to each Door Supervisor.

No Door Supervisors shall be engaged in any duty that would otherwise prevent him, carrying out his duty as a Door Supervisor or exercising general supervision and control of persons attending the Premises.

*As per paragraph 6.1 within the Licensing Policy.*

3

5. The consumption of alcohol by customers at the premises must cease at or before the end of opening hours as specified in the premises licence. Staff are required to collect all alcoholic drinks prior to the end of the opening hours as set out in the licence.
6. No person under the age of 18 years shall be employed to serve alcohol at all the bars. Details of all persons serving alcohol to be recorded and to include full names and dates of birth, and be accessible at all times.
7. The appointed Designated Supervisor to provide training to all bar staff prior to the start of the event, this training to include preventing the sale of alcohol to under 18's attending the event.
8. Details of all persons employed as Security Personal and Stewards to be recorded and made available if required by Police and Licensing Officers at any reasonable time.

The above conditions the police believe are necessary and appropriate to promote the Licensing Objectives.

I would grateful if you could contact me to discuss the above representations at your earliest.

I submit the above for your consideration and comment.

Yours Sincerely

*Mike Price*

Divisional Licensing Officer

Kirsten Smith

C4

**From:** SCH Licensing  
**To:** Price Mike  
**Subject:** RE: RE: PREMISES LICENCE APPLICATION - THE BIG CWTCH ANNUAL SUMMER PARTY

**From:** Price Mike [mailto:mike.price@Dyfed-Powys.pnn.police.uk]  
**Sent:** 05 August 2015 16:44  
**To:** SCH Licensing  
**Subject:** RE: RE: PREMISES LICENCE APPLICATION - THE BIG CWTCH ANNUAL SUMMER PARTY

Kirsten,  
Agreement reached with the applicant in relation to my representations, will therefore withdraw my reps. Hard copy to follow.

Mike Price

Mae'r e-bost hwn ac unrhyw atodiadau yn gyfrinachol ac wedi'u bwriadu at ddefnydd yr unigolyn y'u cyfeiriwyd ato/ati yn unig. Os derbyniwch y neges hon trwy gamgymeriad, rhwch wybod i'r sawl a'i hanfonodd ar unwaith, dilwch y neges o'ch cyfrifiadur a dinistriwch unrhyw gopau papur ohoni. Ni ddylech ddangos yr e-bost i neb arall, na gweithredu ar sail y cynnwys. Eiddo'r awdur yw unrhyw farn neu safbwyntiau a fynegir, ac nid ydynt o reidrwydd yn cynrychioli safbwynt y Cyngor. Dylech wirio am frysau eich hunan cyn agor unrhyw atodiad. Nid ydym yn derbyn unrhyw atebolrwydd am golled neu niwed a all fod wedi'i achosi gan frysau meddalwedd neu drwy ryng-gipio'r neges hon neu ymyrryd hi.

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Mae'r e-bost hwn ac unrhyw atodiadau yn gyfrinachol ac wedi'u bwriadu at ddefnydd yr unigolyn y'u cyfeiriwyd ato/ati yn unig. Os derbyniwch y neges hon trwy gamgymeriad, rhwch wybod i'r sawl a'i hanfonodd ar unwaith, dilwch y neges o'ch cyfrifiadur a dinistriwch unrhyw gopau papur ohoni. Ni ddylech ddangos yr e-bost i neb arall, na gweithredu ar sail y cynnwys. Eiddo'r awdur yw unrhyw farn neu safbwyntiau a fynegir, ac nid ydynt o reidrwydd yn cynrychioli safbwynt y Cyngor. Dylech wirio am frysau eich hunan cyn agor unrhyw atodiad. Nid ydym yn derbyn unrhyw atebolrwydd am golled neu niwed a all fod wedi'i achosi gan frysau meddalwedd neu drwy ryng-gipio'r neges hon neu ymyrryd hi.

CS

**Kirsten Smith**

---

**From:** david drinkall [  
**Sent:** 07 August 2015 08:53  
**To:** SCH Licensing; mike.price@Dyfed-Powys.pnn.police.uk  
**Subject:** Re: Police Reps

Hi Kirsten,

I am content with such wording. I understand we require the SIA in appropriate numbers to our attendance.

Many thanks

David

-----Original message-----

From : [SCHLicensing@cararthenshire.gov.uk](mailto:SCHLicensing@cararthenshire.gov.uk)  
Date : 06/08/2015 - 09:46 (GMTDT)  
To : [mike.price@Dyfed-Powys.pnn.police.uk](mailto:mike.price@Dyfed-Powys.pnn.police.uk),  
Subject : Police Reps

Dear Both

I see that agreement has been made with the Police reps. Can I just clarify the wording of condition 4, is paragraph 3 to be amended to the following:

4. The applicant to use Door Supervisors/Stewards during the event.

When employed Door Supervisors must be registered with the SIA, to be on duty until the time that all members of the public have left the event.

3 The Licence Holder shall supply an appropriate number of Door Supervisors in accordance with the expected numbers attending/tickets sold and the appropriate number shall be 2 in respect of the first 100 persons and one for each additional 100 persons or part of 100 persons comprised in the maximum occupancy figure.

Door Supervisors shall not be permitted to consume intoxicating liquor or other Intoxicants during any period of duty at the event. A Door Supervisor shall report on duty in a sober condition.

The Designated Premises Supervisor or Premises Licence Holder shall nominate for each and every exit door a Door Supervisor who's duty it shall be to ensure that the exit door is opened immediately in the event of a Fire or other Emergency and if practicable no more than one door shall be designated to each Door Supervisor.

No Door Supervisors shall be engaged in any duty that would otherwise prevent him, carrying out his duty as a Door Supervisor or exercising general supervision and control of persons attending the Premises.

Thanks

Kirsten  
**Kirsten Smith**  
Licensing Officer/Swyddog Trwyddedu  
Carmarthenshire County Council  
E-Mail: [KSmith@cararthenshire.gov.uk](mailto:KSmith@cararthenshire.gov.uk)  
Tel: (01267) 228801 or Ext: 2801

C6

**Kirsten Smith**

**From:** Price Mike [mike.price@Dyfed-Powys.pnn.police.uk]  
**Sent:** 10 August 2015 09:32  
**To:** SCH Licensing  
**Subject:** RE: Police Reps

Kirsten,  
Yes correct.

Mike

**From:** SCH Licensing [mailto:SCHLicensing@carmarthenshire.gov.uk]  
**Sent:** 06 August 2015 09:47  
**To:** Price Mike; '  
**Subject:** Police Reps

Dear Both

I see that agreement has been made with the Police reps. Can I just clarify the wording of condition 4, is paragraph 3 to be amended to the following:

4. The applicant to use Door Supervisors/Stewards during the event.

When employed Door Supervisors must be registered with the SIA, to be on duty until the time that all members of the public have left the event.

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No Door Supervisors shall be engaged in any duty that would otherwise prevent him, carrying out his duty as a Door Supervisor or exercising general supervision and control of persons attending the Premises.

Thanks

Kirsten  
**Kirsten Smith**  
Licensing Officer/Swyddog Trwyddedu  
Carmarthenshire County Council  
E-Mail: [KSmith@carmarthenshire.gov.uk](mailto:KSmith@carmarthenshire.gov.uk)  
Tel: (01267) 228801 or Ext: 2801  
Fax: (01267) 229141

D1

Mr A W Morgan

AWM

(01269) 598262

31<sup>st</sup> of July 2015

Maj. (Retd) David Drinkall

Glanrannell Park House

Crugybar

Llanwrda

Carmarthenshire

SA19 8SA

Dear Sir,

**Re: Premises Licence Application**

**The Big Cwtch Ltd., Glanrannell Park Grounds, Glanrannell Park House,  
Crugybar, Llanwrda SA19 8SA.**

**Date completed application received – 08/07/15**

Further to the receipt of the above application, the Environmental Health and Licensing Section of Carmarthenshire County Council make the following representations. Whilst taking into consideration the content and the nature of the application the Environmental Health and Licensing Section is of the opinion that the following conditions should be placed on the premises licence in order to ensure that the "prevention of public nuisance" and "Public Safety" Licensing objectives are being promoted.

D2

1. The Premises Licence Holder shall submit an Event Management Plan (EMP) to the Environmental Health and Licensing Section or to the Safety Advisory Group (SAG) at least six weeks prior to the event taking place, unless this notice period has been reduced by agreement with the Licensing Authority or SAG.
2. The Premises Licence Holder shall obtain the written approval of the EMP from the Licensing Authority or the SAG at least 7 days prior to the event. No licensable activity may take place at the premises unless written approval has been received.
3. The Premises Licence Holder shall arrange for all relevant Certificates, Inspection Reports and images to be available on site for the duration of the event and stored for a minimum of 31 days after the event.
4. The Premises Licence Holder shall ensure that each Event Management Plan is effectively implemented during the event and monitored to ensure compliance with the Plan.

For information the EMP submitted to the Environmental Health and Licensing Section or to the SAG will be expected to outline all aspects of the event and responsibilities of the Premises Licence Holder. The following is not an exhaustive list however the EMP would be expected to include the following points in addition to including information as suggested in the 'Event Safety Guide' issued by the Health and Safety Executive (HSG195).-

- Event profile including type of event, proposed attendance figure, duration of the event, audience profile, proposed operating and opening times, ticketing policy, details of entertainment proposed
- Details of any activity associated with the event taking place at any location outside the licensed area.
- A detailed management structure chart clearly identifying the roles and responsibilities of each individual including contact details.
- Risk assessments such as Health and Safety, Fire Safety
- Alcohol consumption and drugs policy
- Traffic management Plan
- Car parking Plan
- Security and Stewarding Schedules outlining the number of SIA and non-SIA staff and locations
- Access routes for emergency vehicles in and out of the site
- Major Incident and Evacuation plan - in the event of an emergency
- Noise management Plan
- A list of all traders
- Health and safety
- First aid
- Fire safety Plan
- A detailed site plan(s) clearly indicating the position of the following;
- Site boundary, entrances and exits to the site



- All road and track ways (including emergency routes), car parks and other vehicles compounds;
- The location of all structures either constructed or brought onto site
- The location of the campsite (if appropriate)
- The location of toilet, shower (if appropriate) and washing facilities
- Drinking water points and associated pipe work including sampling points and soak ways
- The location of all lighting facilities including those for the event arena, associated walkways and vehicles routes and emergency routes
- Welfare tent and medical services
- Generators and other principle electrical connections
- Fuel stores

Should you agree with the above and wish to accept the conditions, you are required to confirm in writing that you do so. A copy of your acceptance should be forwarded to the Licensing Section and myself.

Accepting the above will enable me to withdraw the representation and the above requirements will become conditions of your premises licence.

If you wish to discuss the matter further, please do not hesitate to contact me.

Yours Faithfully

Mr A W Morgan

Environmental Health Practitioner

Environmental Health and Licensing Section

**Kirsten Smith**

04

**From:** david drinkall [ ]  
**Sent:** 05 August 2015 09:55  
**To:** Kirsten Smith  
**Subject:** Re: Premises Licence Application The Big Cwtch

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You should note that I am busy working on the next draft of the EMP and hope to have such with you sometime this week. I have spoken with the Fire and Rescue Service who are content to receive the Fire Risk Assessment in the next two weeks.

Many thanks, as always,

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Maj (Retd) D Drinkall

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**To :**  
**Subject :** Premises Licence Application The Big Cwtch

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**Kirsten Smith**

Licensing Officer/Swyddog Trwyddedu  
Carmarthenshire County Council  
E-Mail: [KSmith@carmarthenshire.gov.uk](mailto:KSmith@carmarthenshire.gov.uk)  
Tel: (01267) 228801 or Ext: 2801  
Fax: (01267) 229141

Mae'r e-bost hwn ac unrhyw atodiadau yn gyfrinachol ac wedi'u bwriadu at ddefnydd yr unigolyn y'u cyfeiriwyd ato/ati yn unig. Os derbyniwch y neges hon trwy gamgymeriad, rhowch wybod i'r sawl a'i

**Tudalen 38**

hanfonodd ar unwaith, dilëwch y neges o'ch cyfrifiadur a dinistriwch unrhyw gopiâu papur ohoni. Ni ddylech ddangos yr e-bost i neb arall, na gweithredu ar sail y cynnwys. Eiddo'r awdur yw unrhyw farn neu safbwyntiau a fynegir, ac nid ydynt o reidrwydd yn cynrychioli safbwynt y Cyngor. Dylech wirio am frysau eich hunan cyn agor unrhyw atodiad. Nid ydym yn derbyn unrhyw atebolrwydd am golled neu niwed a all fod wedi'i achosi gan frysau meddalwedd neu drwy ryng-gipio'r neges hon neu ymyryd â hi.

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Glanrannell Barn  
 Crugybar  
 Llanwrda  
 Carmarthenshire  
 SA19 8SA

Phone:  
 Mobile:

5th August 2015

I object to the granting of a Premises Licence at Glanrannell Park for the proposed Big Cwtch event on 12<sup>th</sup> Sept. 2015.

I briefly inspected the Application form at Spillman St. on 2<sup>nd</sup> August and note:

1. The date for 'Representations' has been moved back by three days due to errors in the Application submission by the applicant David Drinkall. This suggests a lack of care and control by the applicant.
2. The Application is littered with gross spelling errors. This again suggests a lack of care and control.
3. *Page 4, General Description of premises known as The Big Cwtch Summer Party. The same location having successfully run this event in 2014 the Big Cwtch Ltd. is well placed to run a safe and enjoyable event while upholding the four Licensing Objectives The specific details will be detailed in the Big Cwtch Management Plan*
  - a. Where is the Management Plan?
  - b. Why is not available now?
  - c. When will it be available for my inspection?
  - d. Who will verify that the event complies in every particular with the Management Plan?
4. *Page 9, Section E Live Music. "Stages will be provided within Marquees the locations of which will be determined by ticket sales, weather and consideration of neighbours"*
  - a. Stage location should be defined as part of the Application
  - b. What is the basis for the statement 'consideration of neighbours' given that the event was planned, defined, dated and progressed without any consultation with immediate neighbours.
5. *Licensing Objectives, General. The overall responsibility for the promoting of all four licencing objectives will be the Site Manager Maj.(rtd.) David Drinkall.*
  - a. The site Manager is the same individual who compiled the Application form incorrectly in the first instance and which is still littered with gross spelling errors in its revised version.
  - b. A demonstrable lack of care and control is no qualification for discharging the role of Site Manager and stewarding compliance with the defined Licensing Objectives.

E2

6. *Licensing Objective D. Prevention of Public Nuisance. The site will have a(sic) traffic marshals(sic), reception, box office, stewards and security staff. The immediate neighbours will be issued with an incident reporting telephone number which will ensure that any incident can be reported almost immediately and therefore action can be taken by security staff within minutes.*
  - a. What constitutes 'an incident'? People on my land, disruption to my stock, littering, noise? All occurred during the 2014 event, see Supporting Information below.
7. The Site Plan shows Public Entrance #1 barely 10 metres from the apex of a bend which is not conducive to safe ingress or egress for more than occasional traffic movements.

The rules surrounding Event Licensing seem to be weighted in favour of Applicants and appear to do little to protect the interests of those affected by the event.

Temporary Event Licence Applications do not invite comment and the Terms of Reference for Premises Licence comment appear to preclude any consideration of wider context. That said, I note the following Supporting Information:

1. The lack of detailing, care and control in the current Premises Licence Application is consistent with the circumstances surrounding last year's event.
2. When my neighbours Mr. & Mrs. Drinkall first advised me early in Q3 2014 of their intention to hold an event it was not to consult or seek opinion from their neighbour but to inform us of their developed plans and request permission to use our lower field as a car park.
3. Permission was refused and during the ensuing conversation they advised they were proceeding on the basis of a maximum 500 attendees and this number was limited by 'the Licence'.
4. We subsequently discovered that their presentation to us was misleading since they had applied for 2 'Licences' thus giving them a maximum attendance of 1000.
5. The lead up to the event caused huge disruption, primarily through noise, to my quiet enjoyment of my rural home and led to a number of complaints from visitors to our 2 rental properties that are but 10 Metres from the event site boundary.
6. The 2014 'Big Cwtch' event was poorly controlled and the promised marshalling and stewardship ineffective:
  - a. The promise of permanent 'control' on the shared drive use was not fulfilled and this resulted in 2 way traffic on numerous occasions with inevitable consequences and interruptions of free and open access.
  - b. The promise of exclusion of Dogs from the site was not fulfilled and there were 3 separate incursions of uncontrolled canines onto my land which was stocked with sheep, pigs and poultry.

- c. The promise of control of attendees and signage was not fulfilled and I experienced 2 incidents where 'Cwthchers' were wandering around my fields, one having left the gate open the others exiting by climbing over the fence wire. Again, I have live-stock on my land.....
- d. I have removed, to date, 3 Glass beer bottles and 4 beer cans from my large hay field.
- e. The thoughtless siting of a noisy refrigerated van, apparently with the intention of being in place overnight on our boundary was avoidable and wholly indicative of a general lack of awareness of the consequences of actions, and inactions. I note that it was moved upon request.
- f. The amplified sound on the site was not correctly set-up with the result that the cross-over from the 2 stages rendered the whole of the surrounding area deluged in unintelligible cacophony.
- g. Late in the evening the area at the back this property was subjected to a cloud of acrid, smokey fumes consistent with partially burnt hydrocarbons.
- h. The neighbour who did provide parking space was not given the promised support for fence re-instatement etc. and has not permitted the use of his land for this year's event.

And what of 2015.....? The first we heard of the intention to repeat the event this year was from a neighbour, it being displayed on 'Facebook' before advising us.

I made immediate representation to CCC Environmental Health and Licensing and note the welcome offer of Noise Monitoring which will be installed and analysed in due course.

Mr. & Mrs. Drinkall are perhaps to be applauded for their charitable endeavour but they have neither the location, the facilities nor the organisational capacity to accommodate or manage such an event.

The gaps between their commitments and the discharge thereof in the past creates no confidence in their capacity to comply with any future requirements placed upon them.

I request a copy of the the Application and the Management Plan so that I may make independent verification during the event of the commitments made therein by the Applicant.

There is no rational basis for granting a Premises Licence and on the basis of the points raised above I urge the revocation of Temporary Event Licencing.

I reserve the right to make further representations at any time to the Licensing Authority and other authorities in pursuit of my right to the quiet enjoyment of my home.

Regards,

*Andy Clifford*  
 Andy Clifford